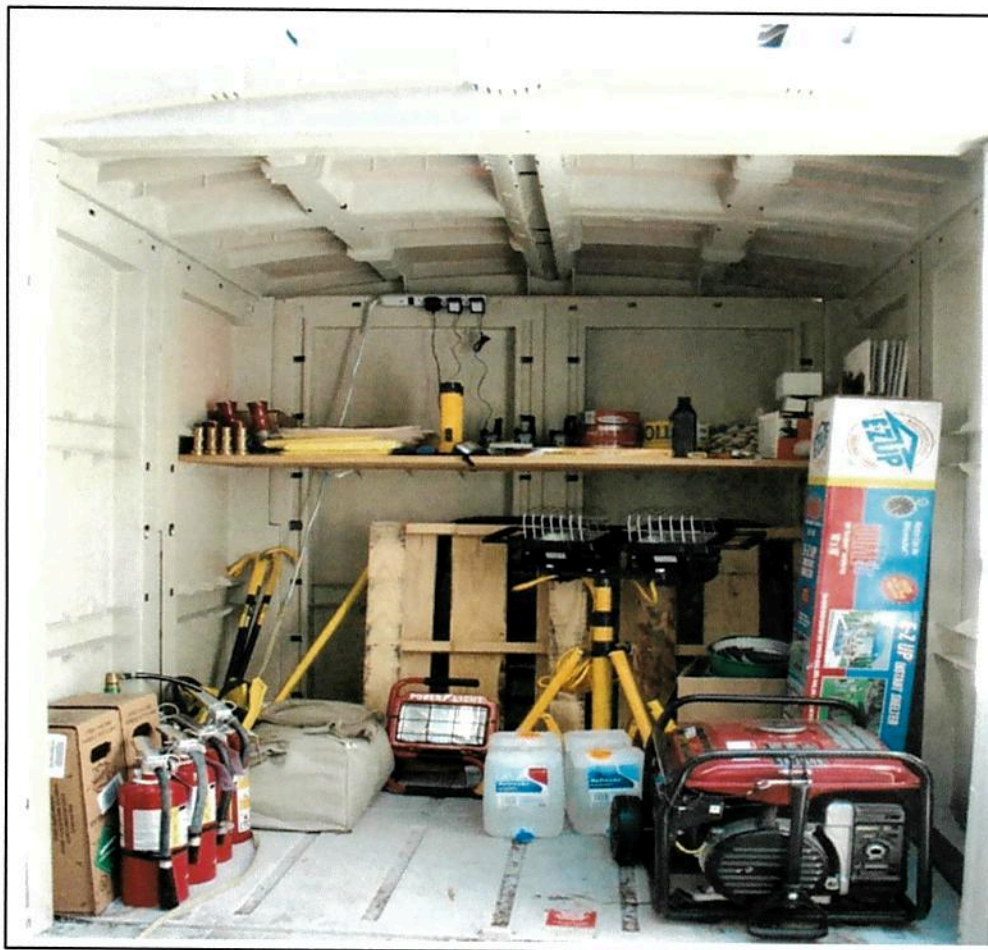




Kensington Fire Protection District

COMMUNITY EMERGENCY SUPPLY PROGRAM APPLICATION



This packet contains an application, criteria, and supporting information
for the Community Emergency Supply Program

217 Arlington Avenue, Kensington, CA 94707

**APPLICATION FOR FY2016
COMMUNITY EMERGENCY SUPPLY PROGRAM**

After a catastrophic earthquake, government resources (people and supplies) may not be available for several days. It is essential that every household, family, neighborhood, building resident and CERT Area be prepared to survive for up to 10 to 14 days until utilities and other vital services may be restored. CERT Areas will require an array of tools and equipment to assist their neighbors and this cache will assist with those needs.

Kensington CERT Area or other Community Group:

Kensington CERT Area Coordinator or other Community Group Representative:

(Address) (Zip) (Phone) (E-mail Address)

Area Covered: _____

Approx. Number of Households: _____

Number of Street Blocks Involved: _____

Signed _____

Date _____

**Return to: Kensington Fire Protection District
217 Arlington Avenue
Kensington, CA 74707**

**FY 2015 Community Disaster Supply Program
Kensington Fire Protection District
July 2015**

EMERGENCY SUPPLY CONTENTS
(Subject to change based upon availability and pricing)

EACH KIT CONTAINS	Number of Items
STORAGE CONTAINER: 5'5"W x 6'D x 6'5" H	1
Combination Padlock	1
50 person Medical Kit	1
5000 Watt Generator	1
10 x10 Dome Canopy	1
LIGHTING	
Utility Lamp 500 W	4
7' Tripod Light	1
Power Strip	2
12/3-50' Extension Cords	4
COMMUNICATION EQUIPMENT	
F/S Portable Radios	6
AM/FM Radio	1
PROTECTIVE WEAR	
Hard Hats	6
Small Work Gloves	3
Medium work gloves	3
X Large work gloves	3
Light Duty Dust Masks	6
Protective Goggles	6
TOOLS AND SUPPLIES	
36" Axe	1
3" X 1000' rolls caution tape	2
Duct Tape	4 rolls
Hammers	3
Flashlights	2
Can opener	1
FIRE SUPPRESSION	
ABC Fire Extinguishers	2
¾" fire hose, 50 feet each	4
Hose nozzles, brass	4
1" diameter to garden hose increase coupling	4
1" nozzle, aluminum	4
1" Shut Off Valve	1
Backpack pump and bag 5 gallon	1
Collapsible yellow pails, 3 gallon	1

**LETTER OF UNDERSTANDING BETWEEN
_____ AND THE
KENSINGTON FIRE
PROTECTION DISTRICT**

This agreement, entered into this ____ day of _____, constitutes a Letter of Understanding (“LOU”) between the Kensington Fire Protection District (“DISTRICT”) and the

_____ (“CERT AREA/GROUP”) regarding the pre-placement of containers filled with emergency supplies in designated areas of the community as a precautionary measure in the event of a disaster.

I. BACKGROUND

As a result of the 1989 Loma Prieta Earthquake and the 1991 East Bay Hills Fire, the District accelerated disaster planning throughout the community. An important component of that planning is the availability of emergency supplies should a catastrophic disaster occur, and the designated CERT Areas are an integral component of disaster planning. In a catastrophic disaster, government resources (people and supplies) may not be available for several days following the event. It is essential that every household, family, neighborhood and CERT Area be prepared to survive for up to 10 to 14 days until utilities and other vital services may be restored.

In addition to providing for the emergency needs of the community’s residents, supplies located in the designated CERT Areas would greatly assist the District’s response to local disasters. The District and CERT AREA/GROUP have established and wish to continue a partnership to provide emergency containers with basic medical, search and rescue and other supplies for such an occurrence. The District will provide the initial supplies and the container to store the supplies to the CERT AREA/GROUP without charge. By executing this agreement, the CERT AREA/GROUP acknowledges that all members of the CERT AREA/GROUP have been or will be made aware by the undersigned CERT AREA/GROUP representative that participation in the CERT AREA/GROUP is voluntary, and that certain tasks could involve lifting objects, operating vehicles, and other miscellaneous activities that occur in making voluntary preparations for a disaster, and possibly taking voluntary action during a disaster. Except as specifically provided for in this agreement, by providing these emergency supplies and containers, the District does not create any continuing obligation to provide additional supplies or containers in the future.

II. DEFINITION, USE AND RESPONSIBILITIES

A. Disaster Defined

For purposes of this LOU, a disaster shall mean the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the Community, caused by such conditions as fire, flood, storm, epidemic, toxic hazards, earthquake, or other conditions as declared by order including conditions resulting from war or imminent threat of war, but other than conditions resulting from a labor controversy which conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the District.

B. Purposes and Use of Emergency Supplies:

The primary purpose of the Kensington Fire Protection District's Supplemental Emergency Supply Program is to provide backup emergency equipment to serve the greatest number of residents in the event of an emergency/disaster. The provided containers shall only be used for emergency supplies and equipment. Emergency response personnel may use container contents for purposes of managing a local emergency.

C. Responsibilities:

CERT AREA/GROUP Responsibilities:

1. Non-disaster:

- Identify site and host the supplies in secure area;
- Maintain emergency supplies;
- Hold regular meetings to plan for emergencies;
- Identify up to three individuals responsible to hold keys and who will be responsible for opening the container;
- Complete regular CERT training.

2. Post-Disaster Response Recovery

- Use container supplies to support the District's response efforts in a coordinated manner.
- Use equipment to serve the greatest number of residents in your group.
- Develop teams to assess needs and provide equipment for teams to use, e.g. search and rescue, fire suppression, medical, sheltering, etc.
- Use communication equipment to communicate with each other (two way radios), with other CERT Areas.
- Maintain situation status board to track activity and location of resources and responders.
- Maintain command post until no longer needed.
- Communicate with Fire personnel or First Responders when they are able to come and assist with rescue efforts.

III. OWNERSHIP OF CACHE SUPPLIES

- A. The containers and their contents are owned by the hosting CERT AREA/GROUP. The CERT AREA/GROUP agrees to host the cache indefinitely and use it for the purposes identified above. Should the CERT AREA/GROUP determine they are no longer able to maintain the cache, the CERT AREA/GROUP shall contact the Kensington Fire Protection District to reassign the cache to another qualifying CERT Area/group in the Community.

- B. Should an emergency occur in the nearby area deeming it necessary, in the District's sole discretion, to use the cache supplies, the District or their representatives may access and use the supplies for the emergency, and call on the residents to assist. In that event, the District is responsible for replacing the supplies used for that emergency.

IV. WHO USES SUPPLIES?

The supplies are intended to serve the CERT AREA/GROUP's residents under the leadership of the CERT AREA/GROUP. If necessary, the District may use the supplies in an emergency.

V. HOW THE SUPPLIES WILL BE USED:

To carry out response and recovery efforts in disasters and for training purposes.

VI. HOW THE CONTAINERS WILL BE ACCESSED:

The CERT AREA/GROUP will hold keys for the containers. The containers may be accessed by a maximum of three individuals holding keys in the hosting CERT Area or Group.

VII. MAINTENANCE OF CONTAINERS AND SUPPLIES:

CERT AREA/GROUP shall maintain the containers and supplies, including efforts to avoid such problems as leakage and pest infestation, in order to prolong their use as storage bins for emergency supplies. Both parties recognize that any built structure has a useful, but inevitable lifespan. Security of the container and supplies is a recognized consideration of maintenance. CERT AREA/GROUP shall secure the container and supplies from theft and damage with the best efforts practicable. The CERT AREA/GROUP is responsible for replacing supplies that are damaged or lost due to theft. Nothing in this agreement shall mandate additional expenditures by the CERT AREA/GROUP or District. Supplies used for emergencies shall be replaced in a timely manner by the entities that use them, either by the District or their representatives or the hosting CERT AREA/GROUP.

VII. STANDARD SUPPLIES INVENTORY:

A suggested basic inventory of supplies has been developed by the District in order to ensure that appropriate supplies are available for disasters. (See attachment B).

IX. DISCLAIMER – (legal)

A. Entire Agreement

The terms and conditions of this LOU, all exhibits attached and any documents expressly incorporated by reference represent the entire LOU between the parties with respect to the subject matter of this LOU. This LOU shall supersede any and all prior agreements, oral or written, regarding the subject matter between the District and CERT AREA/GROUP. No other contract, statement, or promise relating to the subject matter of this LOU shall be valid or binding except by a written amendment to this LOU.

B. Severability

If any part of this LOU or the application thereof is declared invalid for any reason, such invalidity shall not affect the other provisions of this LOU which can be given effect without the invalid provision or application, and to this end the provisions of this LOU are declared severable.

C. Amendments

The terms and conditions of this LOU shall not be altered or otherwise modified except by a written amendment to this LOU which can be given effect without the invalid provision or application, and to this end the provisions of this LOU are declared to be severable.

IN WITNESS WHEREOF, _____ CERT AREA/GROUP and District have executed this LOU as of the date written in the first paragraph of this Agreement.

CERT AREA or GROUP

By: _____
Representative

By _____
Board President

By _____
Fire Chief